



CIRCUIT EXPRESS, INC.

Quality Assurance Provisions

1. **Quality Management System:** Organization shall maintain a Quality Management System (latest revision ISO9001:2015, or other equivalent QMS approved by Circuit Express)
2. **Specifications:** Unless otherwise specified on purchase order all work must meet the requirements of IPC-6011 Class 3 (latest revision).
3. **Personnel:** All personnel performing work will have the required qualifications and competence; be aware of the importance and contribution of their work to the final product/service conformity and safety; importance of ethical behavior.
4. **Risk Prevention:** Organization will mitigate risk by having effective FOD prevention program; ESD controls and counterfeit parts prevention program. Only parts specified in drawings, Bill of Materials or elsewhere will be used unless alternate parts are approved by Circuit Express.
5. **Deviations:** Notify Circuit Express if any quality requirements cannot be met, as stated in the purchase order or if any process changes are made (i.e. specification changes or later revisions, material substitution, etc.). Circuit Express must approve any deviations before any product is shipped.
6. **Changes:** Notify Circuit Express of any significant changes to the supplier processes, facility location, certifications, qualifications or external suppliers Circuit Express must approve any changes.
7. **Right of Access:** Circuit Express, our customers and regulatory authorities have the right of access, at all levels of supply chain, to all areas involved in the order and all related records. This requirement shall be flowed down to any subcontractors.
8. **Subcontract:** Notify Circuit Express if any work (required by this purchasing agreement) must be subcontracted. Flow down all PO requirements to subcontractors, including any monitoring of key characteristics. Circuit Express may require survey and approval of subcontractor facility.
9. **QA Records:** Retain records related to this purchasing agreement for minimum 3 years unless otherwise specified on the purchase order. Must get Circuit Express approval before destroying any records past retention period.
10. **Nonconformance:** Notify Circuit Express if nonconforming condition is found, or if suspect that nonconforming material was shipped. Circuit Express must approve before product is shipped.
11. **Deliverables:** All raw material suppliers must provide certificate of conformance. All special process suppliers must provide test results verifying conformance to all requirements.
12. **Performance:** Circuit Express monitors vendor performance for on-time-delivery and quality. We allow 5-days grace period unless otherwise specified, and no more than one defective shipment per year. If a vendor fails to meet the requirements, they will be notified to take corrective action.